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Dear HR Manager,

Computer systems change, people do not. People tend to become confused by the changes. That is where I come in; I provide guidance and training to keep the staff ahead of the curve.

It was while I was with the Cincinnati Police department that my avocation became my vocation. My supervisor recognized my aptitude with computer systems and assigned me as Unit Manager, responsible for all the police systems and networks. In this capacity I had the opportunity to design and implement many computer training programs for over 300 Police Division Members. I sat on the steering committee for the county-wide Local Law Enforcement (LLE) Computerization Project and the Cincinnati Police Division World Wide Web Process Improvement Team. I represented the former Police Chief on the City of Cincinnati MIS committee and was chairman of the Cincinnati Internet Planning committee.

I have performed consulting services for CINTAS Corporation, the Cincinnati Art Academy, the Cincinnati Police Federal Credit Union, and BLB Equipment Co. These services included spreadsheet design, desktop publishing, troubleshooting, upgrading, network design and installations, and/or upgrading and repairing PCs. I have also built custom systems for many individuals, as well as designed and implemented LANs and WANs.

I have a passion for learning and work consistently to stay abreast of the latest technology. The challenge of acquiring new skills and the pleasure of working are what draw me to your needs. I believe that I would be an asset to your organization. I look forward to the opportunity to speak to you further regarding the benefit I can bring to your company. You may reach me by phone at 513-658-8994 or by email at Tom_lind@outlook.com

Regards,

Thomas Lind

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